



# Monroe County Commission

West Virginia

Kevin Galford, President  
Kevin Mann, Commissioner  
J. Melvin Young, Commissioner  
Jeremy E. Meadows County Clerk

## Agenda Request Form

(The Commission meets the first Wednesday of every month.)

Name: \_\_\_\_\_

Department / Organization: \_\_\_\_\_

Email: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Date/Time Requested – 1<sup>st</sup> Choice: \_\_\_\_\_

Date/Time Requested – 2<sup>nd</sup> Choice: \_\_\_\_\_

Subject (*Wording to be placed on agenda*): \_\_\_\_\_

Please include a description of your request or presentation, including any background information:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Is this a funding request? \_\_\_\_\_ If so, how much? \$ \_\_\_\_\_

Provide exact financial impact/request: \_\_\_\_\_

Attach supporting documents for request, or request may be denied.

### OFFICE USE ONLY

Date Received: \_\_\_\_\_ Meeting Date: \_\_\_\_\_ Time: \_\_\_\_\_

Notified: \_\_\_\_\_ Signature: \_\_\_\_\_



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MonroeCountyWV.gov



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