

State of West Virginia



County of Monroe, ss:

# Unsafe and Unsanitary Structures and Refuse Ordinance Complaint Form

Property Owner's Name or Name of last known owner of property:

\_\_\_\_\_

Location of Property (Please be specific):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Tax Map and Parcel Number (if known): \_\_\_\_\_

Directions to Property: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Nature of Problem:

Please describe in your own words the nature of the problem. Be as specific as possible. Note especially any health or unsafe conditions. Use Page 2 if more space is needed.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Complaint submitted by: **(NO ANONYMOUS COMPLAINTS WILL BE PROCESSED)**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Please return this form to: Monroe County Unsafe and Unsanitary Structures and Refuse Enforcement Agency, PO Box 350, Union, WV 24983 or hand deliver to the County Clerk's Office

FOR OFFICE USE ONLY: CASE NO: \_\_\_\_\_

