

October 2025 Commission Meeting (WV Code §7-1-2)

Monroe County Commission

Wednesday, October 1, 2025 at 10:00 AM EDT to Wednesday, October 1, 2025 at 4:00 PM EDT

911 Conference Room

Agenda

I. Opening

- A. Pledge of Allegiance**
- B. Opening Prayer**

II. Discussion Items

- A. Old Business**
- B. New Business**

1. Review and discuss Red Sulphur Public Service District Monthly Minutes (Non-voting Item)

2. Review invitation from the RSPSD to ground breaking ceremony.

3. Review Opioid deposit and letter.

Received Opioid Settlement Check in the amount of \$67,067.75, deposited the same day. Total in account: \$253,515.17. Total not spoken for: \$92,067.75

4. Review and vote on Peterstown Rescue request of Opioid Funds

5. FOIA Request for Courthouse Renovations

Completed. Four binders full of information. Sent letter to requestor letting them know the files is ready for them to come and review (email & postal mail). **Received email from requestor asking me to provide it electronically. I am almost certain that law states I only make it available to the public. I told him that me scanning it in would create too much of a strain on an already understaffed office.

6. Review and approve Assessor's Supplemental Pay from the State's Certificate of Compliance

7. Review and vote on reappointment of Christy Parker to the Gap Mills Public Service District

8. Almost Heaven Swing Delivery

It will be delivered to Moncove Lake on the 3rd. The total cost of the swing will be \$1,750.00. This will be taken from the Hotel/Motel tax under tourism.

9. Voter's being moved.

There is an uptick in complaints from voters being moved to different precincts and even counties. Making you aware of the situation. State now produces a list of what

voters are not in the correct precincts / county. West Virginia Code §3-2-22 dictates that a voter **MUST** be registered in the precinct in which their house sits in.

10. Sonny T Presnell Estate

Administratrix, Jermain Presnell Lowe, wishes to resign. No other family members. Need to assign to someone.

Vote on accepting resignation

Vote on assigning the estate to someone else.

11. David William Ferguson Estate

Request from Robert O. Ferguson to reopen the estate of his late brother David William Ferguson to close out an annuity at Pioneer Bank.

Vote to reopen the estate of David William Ferguson

12. Maria T. Repetto Estate

Question on the will. Only one witness signed the will, the other witness is listed but never signed. State code states "***The witnesses must subscribe (sign) the will in the presence of the testator and each other. No specific attestation clause or form is necessary.***"

13. Open house / Grand Re-opening Guest List

We need to start getting a guess list together for the open house. I will need to send out invitations by the end of next month.

14. Budget Revision #2

Budget Revision #2. Request to move \$8,000.00 from Clerk's Checking Account to Clerk's Supply Line Item.

Vote to approve Resolution to Budget Revision

Vote to sign Budget Revision.

15. Review and vote on signing Verification Affidavit for Opioid Related Litigation

This is for Monroe County vs Express Scripts. It is for **Objections and responses to Express Scripts' First set of Interrogatories to Plaintiffs.**

III. In-Person Items

A. Monroe County Planning Commission (9:00 AM)

General discussion. Update on Comprehensive Plan. No voting is expected.

Rod Graves will be present him his service award.

B. Phil Hunt, Animal Control Officer (9:45 AM)

General Discussion - Update on number of calls received / answered for the month of September 2025.

C. Sarah Martin, Monroe County Assessor (10:00 AM)

Review and vote on Exonerations for September 2025

Review and vote on Refunds for September 2025:

- Susan K Jackson
- Joshua Lee Taylor
- Betty Frances Morgan

D. Jeremy Meadows, County Clerk (10:15 AM)

Vote on possible Executive Session due to personnel issues.

Vote on any outcome of the Executive Session

E. Mike Heller, Monroe County Sheriff (10:30 AM)

Discuss and vote on request to purchase two Day / Night Cameras. One for the outside of the main entrance and one in the temporary evidence room. Total cost: \$3,000.00

F. Julie Simpson, Probate Clerk (11:00 AM)

Final Settlements to be voted on:

- Roy G. Tomlinson Jr Estate
- Juanita M. Sanders Estate
- Barbara Jean Cyrus Estate
- David Kyle Nichols Estate
- Mildred Ruth Priest Estate
- Rebecca G. Burnette Estate
- Mary Ellen Miller Estate
- Loressa Mae Cole Estate
- Robert Reed Kirk Estate
- Virginia G. Wickline Estate

Lunch Break

G. DCI Shires / Todd Boggess ~ Courthouse Renovations Update (1:30 PM)

General Update on the courthouse construction. Any items that need to be voted on is deemed an "emergency".

H. Richard Miller, 911 Director & OEM Director (2:00 PM)

The following items are for discussion and/or vote:

- Discussion and vote on hiring a grant writer paid by commission.
- Discussion and vote on the replacement of Tammy Fox who is retiring.
- Discussion and vote two bills:
 - LEPC Advertisement in the Watchman. \$16.22
 - Greener Pastures LLC for generator annual maintenance contract - \$1,455.00

I. Public Comment (2:00 PM)